



To: Interested Parties
From: Dave Rexrode, RGA Executive Director
J.P. Twist, RGA Political Director
Date: December 2, 2019
Re: Independent Expenditure Request for Qualifications for Media Production

The Republican Governors Association (RGA) is requesting qualifications from Media vendors interested in participating in its Independent Expenditures efforts in 2020.

WORK REQUIREMENT

The RGA expects commitment and attention from all its vendors. Each vendor will be required to work closely with the RGA to develop, through research and planning, a detailed IE Program for each race assigned to the vendor. Vendors will be required to follow their assigned race closely and provide strategic advice to the RGA in addition to conceptualizing and creating TV, radio, web advertising as well as fielding surveys and research. Given the critical role vendors play in the development and implementation of each IE plan, the RGA will place a high degree of weight on the experience and time commitment of those assigned to manage the program on behalf of the vendor.

OPERATIONS

Vendors will be assigned specific races and will be expected to follow those races and be prepared for the IE Program to “activate” an advertising or polling and research effort in those races. Not all races assigned to a vendor within the IE Program are guaranteed to mature to the activation status.

COMPENSATION

The RGA will work with each vendor selected to establish compensation at a later date.

PRODUCTION AND STANDARDS

The RGA demands high production standards and innovative, effective media concepts as well as adherence to predetermined polling and research metrics and standards. The RGA also demands a strict adherence to all state and federal elections laws with no exceptions, including, but not limited to, laws governing coordination. Vendors will be required to submit firewall policies as applicable.

QUESTIONNAIRE

Interested firms should respond to this RFQ with answers to the following questions, applicable to the principals and staff proposed for this project.

All responses are due by COB December 16th, 2019 to J.P. Twist (jptwist@RGA.org):

1. Name of firm, year incorporated and number of full-time employees
2. Principal or account representative(s) who will participate in planning and creation of the RGA IE Program Advertising and/or polling surveys and research projects. Please list all that apply and their specific tasks in your firm's work plan. Please include bios for each person listed.
 - a. For Example: John Doe, Principal. Participate in all strategy meetings, create all spot concepts, write all scripts, participate in post-production; Jane Doe, Project Manager. Participate in strategy meetings as needed, oversee edits and postproduction.
3. Describe your firm's structure and personnel for postproduction (in-house staff editors, a la carte work at a post house, bulk purchase of edit time, etc.)
4. List all candidates and independent/issue projects on which you currently expect to work in 2020
5. List all experience as a vendor in U.S. Senate campaigns and/or independent expenditures
6. List all experience as a vendor on a Gubernatorial campaign
7. List all experience as a vendor in Gubernatorial campaign independent expenditures. Include any previous work done for the RGA
8. Identify the 3 independent expenditure campaigns at any level that you consider your best work as a vendor and provide any brief relevant supporting explanation
9. List 3 candidate campaigns at any level that you consider your best work as a vendor and feel free to provide any brief relevant supporting explanation
10. The RGA has 11 races in 2020; Washington, Utah, Delaware, Montana, North Dakota, Missouri, Indiana, West Virginia, Vermont, New Hampshire, North Carolina. Identify states in which you 1) Do not have any current conflicts, and 2) Have unique or extensive experience you believe would be of benefit to the IE Program 3) List any and all candidates, Independent Expenditure efforts, and state party efforts you have worked on in these states.
11. Please submit a demonstration reel that includes the following: a. All spots you created for the IE efforts listed in #10 above; b. 10 additional IE television ads that demonstrate your ability; c. 10 additional IE radio ads that demonstrate your ability. These should include, but not limited to, negative, bio, and contrast spots
12. Provide a 350-word summary as to why your firm is best suited to serve the RGA